

Underground Petroleum Storage Systems (UPSS) Registration Form

Regulation 37 of the Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2010 requires that a landowner, in respect of a storage system that is in use on 31 March 2010, is to ensure that, by 30 September 2010, the Director is notified in the approved form of –

- (a) details of the storage system; and
- (b) each person who is an infrastructure owner, or system operator, of the storage system; and
- (c) each person who is a landowner in respect of the storage system.

This form is the approved form for the purposes of notifying the Director, as required by regulation 37.

* = compulsory field

Site information

*Business name	<input type="text"/>		
*Street Address	<input type="text"/>		
*Suburb	<input type="text"/>	*Postcode	<input type="text"/>
*Telephone number	<input type="text"/>		


Location data

If you have access to the internet, this information is available on the LIST using the instructions in the box below.

Property ID	<input type="text"/>
Title reference/s (volume/folio)	<input type="text"/>
Easting, Northing of underground storage system (GDA94)	<input type="text"/>

Note: If there is more than 100m between UPSS then please include coordinates for each UPSS.

To obtain Property ID, title reference and Easting and Northing information:

1. Log onto www.thelist.tas.gov.au
2. Select LISTmap
3. Select Property
4. Type in Street Address or place or name (if the address does not work use the place or name box)
5. If a list appears, click on the name of most relevant choice
6. Zoom using magnifying glasses or move around using the hand
7. For Eastings and Northings - hover the crosshairs over the UPSS location and the Easting and Northing in GDA94 will be shown at the base of the map
8. For Property ID/Title reference –
 - select the information symbol 
 - click on the property that you want the PID or title information for
 - the relevant information is displayed in the information box below the map window.
 - if this does not work, ensure the cadastre layer is selected in the list of layers on the right of the window

Persons responsible for complying with regulations

The regulations specify whether a site operator, infrastructure owner or land owner is required to undertake particular requirements. Please fill in the relevant details below.

A system operator is defined as a person who manages the day-to-day operations of the storage system or, where there is no person who manages the day-to-day operations of the storage system, the infrastructure owner.

An infrastructure owner is defined as the sole or joint owner of the storage system (which may be the landowner by virtue of the underground storage system being a fixture on the land).

If one person has multiple roles, please repeat their details in each relevant section. If there are more than two system operators, infrastructure owners and/or landowners, please add their details to the box below.

	System Operator #1 *	System Operator #2
Name	<input type="text"/>	<input type="text"/>
Postal Address	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
Street Address	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
Phone Number	<input type="text"/>	<input type="text"/>
Email	<input type="text"/>	<input type="text"/>

Infrastructure Owner #1 *

Infrastructure Owner #2

Name

Postal Address

Street Address

Phone Number

Email

Landowner #1 *

Landowner #2

Name

Postal Address

Street Address

Phone Number

Email

Additional system operators, infrastructure owners and/or landowners

UPSS information

*Type of activity conducted on site (please tick most relevant answer)

- | | | |
|---------------------------------------|----------------------------------|--------------------------------------|
| <input type="radio"/> Service Station | <input type="radio"/> Farm | <input type="radio"/> Light Industry |
| <input type="radio"/> Heavy Industry | <input type="radio"/> Commercial | <input type="radio"/> Domestic |

Equipment

*Total number of underground tanks on the site in use on 31 March 2010

*Number of those tanks that are double-walled

*Number of underground tanks with double-walled lines/piping

* Total capacity of all underground tanks in use on the site

Litres

Loss monitoring

*If loss monitoring is undertaken please select which methods are used regularly

- | | |
|---|--|
| <input type="radio"/> Inventory reconciliation | <input type="radio"/> Statistical inventory reconciliation |
| <input type="radio"/> Equipment integrity tests | <input type="radio"/> Manual tank gauging |
| <input type="radio"/> Other | <input type="radio"/> None |

If other, please state method

Inventory reconciliation = comparison of fuel in, fuel out and tank dips

Groundwater monitoring wells

*Are groundwater monitoring wells installed on the site?

- Yes No

Number of wells

Are the wells used to check for leaks from the UPSS?

- Yes No

Submitting form

I declare that the information I have given is true and correct to the best of my knowledge.

* Name

* Signature

* Date

Please ensure that all compulsory fields (*) are completed before sending this form to:

EPA Division
Department of Primary Industries, Parks, Water and Environment
GPO Box 1751
Hobart TAS 7001

Fax: (03) 6233 6800

For additional information contact EPA Division on (03) 6233 6209 or upss@environment.tas.gov.au.

Privacy Statement

Personal information is being collected from you for the purpose of enhancing the protection of the environment and will be used for the administration and implementation of the Environmental Management and Pollution Control (Underground Petroleum Storage Systems) Regulations 2010. The information may be used for other purposes permitted by the Regulations.

You are required to provide this information under regulation 37 of the Environmental Management and Pollution Control (Underground Petroleum Storage System) Regulations 2010. Failure to provide this information may result in penalties applying.

Your personal information will be used for the primary purpose for which it is collected, and may be disclosed to other agencies and land use planning authorities, law enforcement agencies, courts and other organisations authorised to collect it.

Your basic personal information may be disclosed to other public sector bodies where necessary, for the efficient storage and use of the information.

Personal information will be managed in accordance with the Personal Information Protection Act 2004 and may be accessed by the individual to whom it relates on request. You may be charged a fee for this service.